

Board Members Responsibilities

A. - President:

The President shall be the chief executive officer of the Association. The President shall preside over All Meetings and the annual meeting of the Association, shall, in general, supervise and control all of The business and affairs of the Association, and shall be responsible for reporting to the Association, As required, on the Activities and operation of the Association. He/She shall be an ex-officio member Of all committees except the nomination committee. He will also assume the role of any other board Member if that person is out due to illness or injury that may not allow them to perform their roles.

B. - Secretary/ Treasurer:

The Secretary/ Treasurer shall have charge and custody of and be responsible for all funds and Securities of the Association, and shall be responsible for providing the Association with all financial An accounting data required of the Association on a quarterly basis. The Secretary/ Treasurer shall Keep the Minutes of the annual meeting and meetings of the Board of Directors, see that all notices Are duly given in accordance with the provisions of the Bylaws, be custodian of the Association's Records, and in General perform all duties incident to the office of Secretary. The Secretary/ Treasurer shall also receive copies of monthly bank statements, mailed directly from the bank, for Review. Will work with other board members to help them achieve their goals for the Association.

C. - Competition & Promotions Coordinator:

Will be responsible for setting up and coordinating all tournaments and special events for the Association. Will be responsible for contacting all the other Association for these events. Establishing With the board Fees, prize money and trophies for these events. Will be responsible for advertising These events through flyers and brochures. Will look to establish sponsorships with other companies For these look to raise money through sales of various items.

D. - Assistant Competition & Promotions Coordinator:

Will be responsible to the Competition & Promotions Coordinator in helping him/her reaching the Goals of the Competition & Promotions Coordinator responsibilities.

E. - Coaching Coordinator:

Will be involved with anyone who wishes to learn the game of Petanque and teach them how to Play the game. As well as help in the promotion of the game. Will be involved with establishing Charter groups or satellite groups throughout the greater Orlando area. Meeting with elderly groups As well as youth organizations to try and promote the game of Petanque.

F. - Association Umpire:

Will be called upon at all tournaments and special events to umpire any disputes on the field of play For pointing between two teams.

G. - Webmaster:

Will be required to keep the Association web site updated at all times.